

POLICY #1

UNION DUES/FEES AND ASSESSMENTS

1:03 INITIATION FEES

- a) Each application for membership in the Local shall be directed to the Secretary Treasurer. **A one time** ~~and shall pay an~~ Initiation Fee of Ten dollars (\$10.00) ~~which~~ shall be **paid** in addition to monthly dues.
- ~~b) — The Secretary Treasurer shall issue a receipt.~~
- b)** The new member shall be initiated at a duly authorized meeting of the Local and shall be issued a union card.

POLICY #2
EXECUTIVE AND OTHER EXPENSES

2:01 **MILEAGE/PARKING**

2:03 **LEAVES OF ABSENCE FOR UNION BUSINESS**

- h)** The Administrative **Office** Assistant shall monitor the leaves ~~and cost of the leaves~~ and shall prepare the monthly report for the President. (amended Jan 2014)

2:04 **PER DIEM EXPENSES**

- a)** Member(s) on authorized Union business shall be entitled to a daily per diem of Twenty Dollars (\$20.00) ~~per day~~ if their time loss is not being paid by the union (amended Oct. 2002)

2:05 CONVENTIONS and/or CONFERENCES

a) Delegates to Conventions and/or Conferences

(i) Except in special circumstances, Local 1091 will send full delegations to the following conventions and/or conferences:

- CUPE BC
- CUPE National
- BC Federation of Labour
- Canadian Labour Congress

(ii) Delegates to these conventions and/or conferences shall be elected at the regular membership meeting in January of each year (as appropriate). ~~To be eligible one must have attended at least three general membership meetings in the past year. (amended Feb 2003~~

b) Delegates to Conferences

- (i) Delegates to conferences shall be elected through the Motion process at a regular general membership meeting.**

c) There shall be a separate election for each convention and/or conference.

Alternates shall, if the delegate is unable to attend, be sent in the elected delegates place.

d) Alternates will either be those with the next highest number of votes after

Each election or in the event the number of members running to be a delegate equals the number of delegates, the Executive shall appoint alternates if necessary.

e) Delegates to conventions and/or conferences shall be given a CUPE 1091 golf shirt or similar priced item of logo'd apparel. (added Apr2003)
(amended Jan 2014)

f) Less Than Full Delegation

- (i)** If the membership at a regular membership meeting of Local 1091 by motion decide not to send a full delegation to a specific convention and/or conference, then only the number of delegates allowed by the motion will be elected. (amended Jan 2014)

**g) In Town Conventions and/or Conferences
(Within the Greater Vancouver Metro/Fraser Valley District)**

i) Delegates Responsibility

- (i)** It is expected that all delegates will act in a responsible and honourable manner as representatives of CUPE Local 1091. A copy of CUPE's "Code of Conduct" and **Equality Statement** shall be provided to the delegate and

it is expected that the code shall be observed. (amended
Jan 2014)

POLICY #3
OUT OF POCKET EXPENSES

3:01 Executive Members

Out of pocket expenses shall be paid to those listed below upon the completion of each month's service(amended January 2014)

President:~~One Hundred and Sixty Dollars (\$160.00)~~ per
month
(~~amended Oct 2002~~)

Secretary-Treasurer:One Hundred and Sixty Dollars (\$**200.00**) per
month
(amended Oct 2002)

Recording Secretary:One Hundred Dollars (\$**120.00**) per
month
(amended Oct 2002)

First Vice-presidentOne Hundred Dollars (\$**120.00**) per
month
(amended Oct 2002)

Second Vice-PresidentOne Hundred Dollars (\$**120.00**)
per month
(amended Oct 2002)

Third Vice-PresidentOne Hundred Dollars (\$**120.00**)
per month
(amended Oct 2002)

No Member may receive more than one Executive out of pocket expense.
(amended Oct 2002)

3:02 Non Executive Positions

Out of pocket expenses shall be paid to those listed below upon the completion of each month's service.(amended Jan 2014)

Chief Shop StewardOne Hundred and Thirty Dollars (\$**160.00**) per month
(amended Oct 2002)

Webmaster
Communications Officer.....One Hundred and Thirty Dollars (\$**140.00**) per month
(added Apr 2005)

POLICY #4 EXPENSES AND BILLS

(c) Technological Expenses/Upgrades

~~That up to \$500.00 each per calendar year be available to the current President, Secretary Treasurer and Chief Shop Steward~~
For the purpose of remaining current with technological advances on home equipment used for union business, an amount up to and including \$500.00 per calendar year will be made available to the current President, Secretary-Treasurer and Chief Shop Steward (amended Jan 2014)

POLICY #7
CUPE SCHOLARSHIPS

7:03 ~~Non-Delta Residents~~ **Out of District Scholarships**

CUPE Local 1091 shall provide three (3) scholarships of Five Hundred Dollars (\$500.00) each for children or grandchildren of members of Local 1091 **who do not attend a Delta Public School and** ~~are non-Delta residents and~~ who are going on to post secondary education and have made application to the Local.

POLICY #8

EDUCATION

8:03 Per Diem In Town

~~As per "Conventions and/or Conferences—Policy #2" (amended April 2005)~~
All delegates **to education courses** ~~to conventions and/or conferences~~ shall be given a per diem as per the CUPE BC rate for daily expenses incurred while attending **the education course**. ~~conventions and/or conferences~~. Delegates will be given the per diem prior to leaving for **the education course** ~~the convention and/or conference~~ in sufficient time to allow for the cashing of the per diem cheque.

(amended Jan 2014)

8:04 Per Diem Out of Town

~~As per "Conventions and/or Conferences—Policy #2" (amended April 2005)~~
All delegates **to education courses** ~~to conventions and/or conferences~~ shall be given a per diem as per the CUPE BC rate for daily expenses incurred while attending **the education course**. ~~conventions and/or conferences~~. Delegates will be given the per diem prior to leaving for **the education course** ~~the convention and/or conference~~ in sufficient time to allow for the cashing of the per diem cheque.

(amended Jan 2014)

8:08. Responsibility of Students

It is expected that all students attending courses will act in a responsible and honourable manner. A copy of CUPE's "Code of Conduct" **and Equality Statement** shall be provided to students and it is expected that the code shall be observed. (amended January 2014)

POLICY #10
TRUSTEES

10:01 ~~That~~ **The Local's** Executive, in consultation with the Local's Trustees, **will** be empowered to bring forward to the membership recommendations to dispose of the Local's surplus assets.(added April 2005)